



Penallta House
Tredomen Park
Ystrad Mynach
Hengoed
CF82 7PG

Tŷ Penallta
Parc Tredomen
Ystrad Mynach
Hengoed
CF82 7PG

For all enquiries relating to this agenda please contact
Rebecca Thomas (Tel. 01443 864245; Email: thomar7@caerphilly.gov.uk)

Date: 17th May 2011

PLEASE NOTE THE TIME AND LOCATION

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held at **Penallta House, Ystrad Mynach (Sirhowy Room)** on **Monday, 23rd May 2011** at **10.00 a.m.** to consider the matters contained in the following agenda.

Yours faithfully,

Anthony O'Sullivan
CHIEF EXECUTIVE

A G E N D A

1. Declarations of Interest.
2. To appoint a Chairman.
3. To appoint a Vice-Chairman.
4. To approve and sign the following minutes:-
Corporate Health and Safety Committee, held on 21st February 2011 (minute nos. 1 - 8, on page nos. 1 - 4).
5. To receive and consider the following reports:-
 - (1) Statutory Compliance Software (RAMIS) Update;
 - (2) Well-Being Update;
 - (3) Asbestos Surveying Team Proposals;
 - (4) Health and Safety Executive Involvement.
6. To receive and note the following information items*:-
 - (1) Accident Statistics Report for Quarter 4 January - March 2011;
 - (2) Recent HSE Updates.

* *If a member of the Committee wishes for any of the above information items to be brought forward for review at the meeting please contact Rebecca Thomas, 01443 864245, by 10.00 a.m. on Friday, 20th May 2011.*

Chief Executive: Anthony O'Sullivan
Prif Weithredwr: BSc(Eng), MSc, CEng, FICE, FIHT

Circulation:

Councillors P.C.W. Bailie, P.J. Bevan, Mrs A. Collins, D.T. Hardacre, A.G. Higgs, G.J. Hughes,
A.J. Pritchard

Trade Union Representatives

And Appropriate Officers